

**Library
&
Archives**



Visitor Orientation

Viewing this presentation is required
before using the collections of the
Rock and Roll Hall of Fame + Museum



Finding Archival Materials

ROCK & ROLL HALL OF FAME LIBRARY & ARCHIVES

All Fields ▾

jimi hendrix



[Start Over](#)

[Advanced Search](#)

[Account ▾](#)

Format ▾

Archival Item 212
Archival Collection 36
Video 6

Collection Name ▸

Archival Material ▸

Name ▸

Subject ▸

Genre ▸

Event/Series ▸

Language ▸

You searched for: jimi hendrix ✕

← Previous | 1 - 10 of 254 | Next →

Sort by relevance ▾

10 per page ▾

☐ Select All

☐ Bookmark



1. Jimi Hendrix Lyrics (Rock and Roll Hall of Fame Foundation Collection)

Format: Archival Collection
Language: English
Dates: undated
Archival Collection: Jimi Hendrix Lyrics (Rock and Roll Hall of Fame Foundation Collection)



2. Series II: Subject Files >> Bridges, Alvenia, Jimi Hendrix Exhibition

Format: Archival Item
Dates: 1993-1994
Archival Collection: Jeff Gold Collection
Container: Box: SF1, Folder: 6
Archival Material: Documents

☐ Bookmark



3. Jimi Hendrix Experience

Format: Archival Item
Dates: undated
Archival Collection: Eric Caidin Collection of Photographs
Container: Box: 1, Folder: 60
Archival Material: Graphic materials

Search our online catalog:
<http://catalog.rockhall.com>
to find archival materials in
our collections.

Format ▾

Archival Item ✕ 104

Collection Name ▸

Archival Material ▾

Audio 34

Graphic materials 26

Documents 23

Moving images 14

Digitized materials 2

Access Copy 1

Original Copy 1

Language ▸

You searched for: elvis presley ✕ Format > Archival Item ✕

◀ Previous | 1 - 10 of 104 | Next ▶

Sort by relevance

1. Handwritten set list by Elvis Presley for a show in Memphis, written in blue ink on "Elvis Presley Enterprises" stationary
Format: Archival item
Dates: 1974 March 20
Archival Collection: Elvis Presley Set List
Container: Folder 7
Box: 1, Folder: 1
Archival Material: Access Copy
Original Copy
2. Elvis Presley and Bill Haley photograph
Format: Archival item
Dates: 1955 February 26
Archival Collection: Photograph of Elvis Presley and Bill Haley
Container: Folder: 35
Archival Material: Graphic materials
3. File for Elvis Presley stay
Format: Archival item
Dates: 1974
Archival Collection: Swings Collection
Container: Folder: 161, Object: 20
Archival Material: Documents
4. Series I: Personal Files >> Contract between Scotty Moore and Elvis Presley
Format: Archival item
Dates: 1954 July 12
Archival Collection: Scotty Moore Papers
Container: Box: 1A, Folder: 10

- To locate archival materials relevant to your search, use the **Format** facet on the left-hand side to select "Archival Item."
- To narrow it down further, select the **Archival Material** facet.

ROCK & ROLL HALL OF FAME LIBRARY & ARCHIVES

All Fields ▾

elvis presley



Start Over

Advanced Search

Account ▾

Format ▾

Archival Item ✕

118

Collection Name ▸

You searched for: elvis presley ✕

Format > Archival Item ✕

← Previous | 1 - 10 of 118 | Next →

Sort by relevance ▾

10 per page ▾

☐ Select All

☒ In Bookmarks



1. Handwritten set list by Elvis Presley for a show in Memphis, written in blue ink on "Elvis Presley Enterprises" stationary

Format: Archival Item

Dates: 1974 March 20

Archival Collection: Elvis Presley Set List

Container: Folder: 7
Box: 1, Folder: 1

Archival Material: Access Copy
Original Copy

☒ In Bookmarks



2. Elvis Presley and Bill Haley photograph

Format: Archival Item

Dates: 1955 February 26

Archival Collection: Photograph of Elvis Presley and Bill Haley

Container: Folder: 35

Archival Material: Graphic materials

☐ Bookmark



3. File for Elvis Presley stay

Format: Archival Item

- **Bookmark** the materials you are interested in using
- Under **Account**, email the list to library@rockhall.org with a message regarding your appointment request —be sure to include your contact information!
- **Email** the list to yourself, too, so you have a copy.



Finding Library Materials

Sort by

Library and Relevance

Library

- ☒ Libraries Worldwide
- ☐ Rock and Roll Hall of Fame and Museum - Library and Archives

Content

- ☐ Peer Reviewed (49)

Format

Top 6 Formats

- ☒ All Formats
- ☐ Music (1003)
 - ☐ Music CD (436)
- ☐ Book (571)
 - ☐ Print book (481)
- ☐ Video (289)
- ☐ Article/Chapter (269)

See All

Databases

- ☒ All Databases
- ☐ WorldCat.org (2606)

Author

1. [Janis](#)



by [Janis Joplin](#), [Ellen Willis](#), [Ann Powers](#), [Big Brother & the Holding Co. \(Musical group\)](#), [Koz...](#)
Music CD p1993

Held by: [Rock and Roll Hall of Fame and Museum - Library and Archives](#)



★ Save

2. [Love, Janis the songs, the letters, the soul of Janis Joplin.](#)



by [Janis Joplin](#), [Catherine Curtin](#), [Laura Joplin](#), [George Gershwin](#), [Richard Rodgers](#)
Music CD p2001

Held by: [Rock and Roll Hall of Fame and Museum - Library and Archives](#)



★ Save

3. [Box of pearls the Janis Joplin collection.](#)



by [Janis Joplin](#), [Sam Andrew](#), [Jud Cost](#), [John Byrne Cooke](#), [George Gershwin](#), [Richard Rodg...](#)
Music CD p1999

Held by: [Rock and Roll Hall of Fame and Museum - Library and Archives](#)

4. [Janis : a collection of 16 Janis Joplin classics as performed live and on record from 1963 to 1970](#)



by [Janis Joplin](#), [Bruce Steinberg](#), [George Gershwin](#)
Musical score ©1976

Held by: [Rock and Roll Hall of Fame and Museum - Library and Archives](#)

5. [Janis Joplin's greatest hits](#)



by [Janis Joplin](#), [George Gershwin](#)
Music CD [1990], p1973

Held by: [Rock and Roll Hall of Fame and Museum - Library and Archives](#)



★ Save

6. [Buried alive : the biography of Janis Joplin](#)



by [Myra Friedman](#)
Print book 1973



★ Send Feedback

Search Worldcat:
<https://rockhall.on.worldcat.org/discovery> to find library materials in our collections.



Sort by

Library and Relevance

Library

☒ Libraries Worldwide

☐ Rock and Roll Hall of Fame and Museum - Library and Archives

Content

☐ Peer Reviewed (49)

☐ Video (289)

☐ Article/Chapter (269)

See All

Databases

☒ All Databases

☐ WorldCat.org (2606)

Author

<https://rockhall.on.worldcat.org/mylist>

1. [Janis](#)



by [Janis Joplin](#), [Ellen Willis](#), [Ann Powers](#), [Big Brother & the Holding Co. \(Musical group\)](#), [Koz...](#)
Music CD p1993

Held by: [Rock and Roll Hall of Fame and Museum - Library and Archives](#)



★ Saved

2. [Love, Janis the songs, the letters, the soul of Janis Joplin.](#)



by [Janis Joplin](#), [Catherine Curtin](#), [Laura Joplin](#), [George Gershwin](#), [Richard Rodgers](#)
Music CD p2001

Held by: [Rock and Roll Hall of Fame and Museum - Library and Archives](#)



★ Saved

3. [Box of pearls the Janis Joplin collection.](#)



by [Janis Joplin](#), [Sam Andrew](#), [Jud Cost](#), [John Byrne](#), [Cooke](#), [George Gershwin](#), [Richard Rodg...](#)
Music CD p1999

Held by: [Rock and Roll Hall of Fame and Museum - Library and Archives](#)



☆ Save

4. [Janis : a collection of 16 Janis Joplin classics as performed live and on record from 1963 to 1970](#)



by [Janis Joplin](#), [Bruce Steinberg](#), [George Gershwin](#)
Musical score ©1976

Held by: [Rock and Roll Hall of Fame and Museum - Library and Archives](#)



☆ Save

5. [Janis Joplin's greatest hits](#)



by [Janis Joplin](#), [George Gershwin](#)
Music CD [1990], p1973

Held by: [Rock and Roll Hall of Fame and Museum - Library and Archives](#)



☆ Save

6. [Buried alive : the biography of Janis Joplin](#)




by [Myra Friedman](#)
Print book 1973



☆ Send Feedback

- **Bookmark** the materials you are interested in using by **Saving** them to **My List**.


LIBRARY & ARCHIVES

[Advanced Search](#)

[Library Links](#)
[Staff Sign In](#)

★ [My List](#) 2

Records added to your list are stored temporarily for the session.

- Privacy notice:** On a public terminal, use the "ALL" drop down to clear your list. Otherwise, if you leave the terminal, your list will be visible to others until the session times out.

☐ Select All

Email record
 Cite record

☐ [Janis](#)
 by [Janis Joplin](#), [Ellen Willis](#), [Ann Powers](#), [Big Brother & the Holding Co. \(Musical group\)](#), [Kozmic Blues Band](#), [Full Tilt Boogie Band](#).
 Music CD
 Database: WorldCat
 Call Numbers:

- CDB JOPL JANI 1993 - Rock Hall Stacks 2
- CDB JOPL JANI 1993 NOTES - Rock Hall Stacks 2

☐ [Love, Janis the songs, the letters, the soul of Janis Joplin.](#)
 by [Janis Joplin](#), [Catherine Curtin](#), [Laura Joplin](#), [George Gershwin](#), [Richard Rodgers](#)
 Music CD
 Database: WorldCat
 Call Numbers:

- CD JOPL LOVE 2001 - Rock Hall Stacks 2

[English](#) • [Español](#) • [Français](#) • [Italiano](#) • [Māori](#) • [Nederlands](#) • [Português](#) • [Svenska](#) • [日本語](#) • [한국어](#) • [中文\(简体\)](#) • [中文\(繁體\)](#) • [ภาษาไทย](#)

reserved.

REL-1.170.2-04
 70b94a77-b3a9-40a3-b843-b08408f09efa

[Send Feedback](#)

- You can email your records from **My List**.
- Be sure to email a copy to yourself as well!

For More Information

For more information on searching our catalogs, check out the “Find the Cool Stuff” slideshow presentation at:

http://library.rockhall.com/home/resources/research_guides



Planning Your Visit

[Home](#)
[Visit](#)
[Access](#)
[Resources](#)
[NEO Sound](#)

The **Visit** page on our website <http://library.rockhall.com> provides directions and information on parking, hotels, and food. Remember, we're not located at the Museum but rather 2 miles away on the **Cuyahoga Community College Metro campus**.

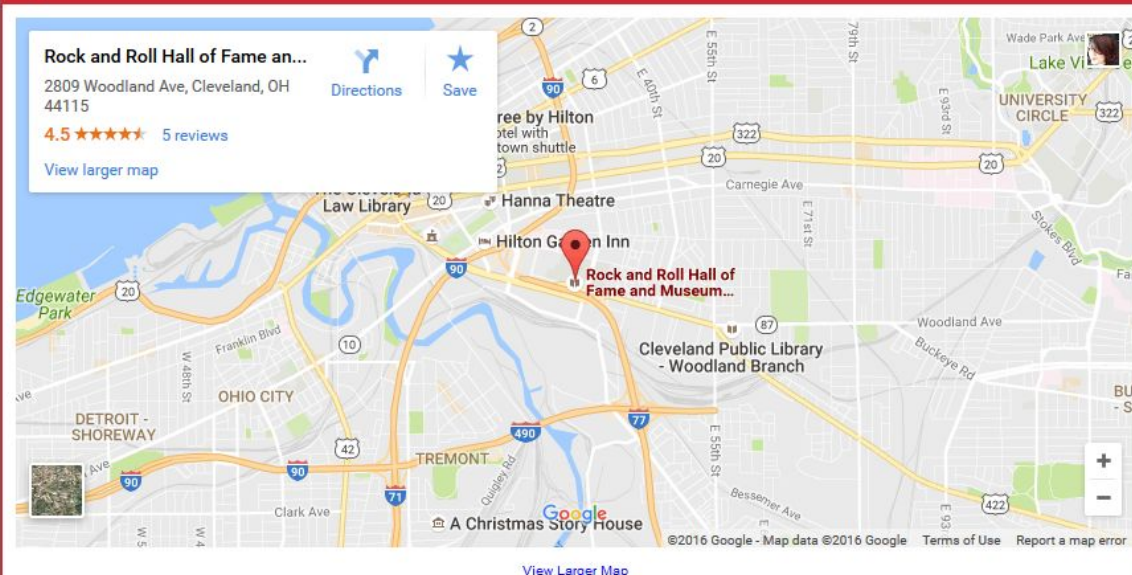
Location and Parking

The Library and Archives is at 2809 Woodland Avenue in Cleveland, Ohio. The facility is at the corner of Woodland Avenue and East 30th Street, in a shared building with the Tommy LiPuma Center for Creative Arts of [Cuyahoga Community College \(Tri-C\)](#). This is approximately two miles southeast of the Museum.

Metered parking spaces are available on the street in front of the building or around the block. From there, walk in the building's main entrance, enter the lobby, and the entrance to the Library and Archives will be immediately on the right. There is also a Visitor Parking area in Lot 6 of our parking garage. These spaces should be paid for at meter stations located nearby. From the garage, enter the building's back entrance (look for the colorful mural), take the elevator on the left to the first floor, enter the lobby, and look for the entrance to the Library and Archives on the left.

[Select for a map of the Tri-C Metro Campus.](#)

Map



[Home](#)
[Visit](#)
[Access](#)
[Resources](#)
[NEO Sound](#)
[New Collections](#)
[Donate](#)
[Come Work With Us!](#)
[About](#)
[Contact](#)
[Connect](#)

Research at a Distance

Please note that we do not provide research at a distance. Below is a list of [independent researchers](#) in our area who can conduct research for you on-site. For more information regarding research, see our [Access](#) page.

Contact Us

Contact the Library and Archives

2809 Woodland Avenue
Cleveland, OH 44115 [\[map\]](#)
216.515.1956
library@rockhall.org

Contact the Museum

Collection Auto Group Plaza
1100 Rock and Roll Boulevard
Cleveland, OH 44114
216-781-7625

Using GPS or Mapquest?

Use 751 Erieside Ave as the destination address. [\[map\]](#)

Independent Researchers For Hire

The following people have indicated a willingness to do research for a fee. All negotiations must be made directly with these individuals.

Leah Branstetter

216.367.2968
[LTBranstetter \[at\] gmail.com](mailto:LTBranstetter@gmail.com)

Jim Kohler

[jak2931 \[at\] aol.com](mailto:jak2931@aol.com)

Bill Lucey

440.390.1724
[wplucey \[at\] gmail.com](mailto:wplucey@gmail.com)

Appearing on this list does not constitute an endorsement by the Rock and Roll Hall of Fame and Museum for these individuals or their services.

Careers

Contact us to make an appointment to come in for research, Monday–Friday, 9 a.m.–5 p.m. If you just want to come in to **browse** our books or current periodicals, we are open to the public Monday–Friday, 1–5 p.m.



Reading Room Rules



The Library and Archives is **free** and **open to the public**. All visitors are encouraged to obtain a free **Researcher Card** in order to access CDs, DVDs, back issues of periodicals, rare books, and archival collections not in the Reading Room.



Library and Archives Patron Card Registration Form

Patron cards are required to anyone who wishes to use the Rock and Roll Hall of Fame and Museum Library & Archives. Cards are issued for a period of 1 year and are renewable. A valid form of photo I.D. must accompany this form.

Name _____

Address _____

City _____ State _____ Zip _____

Email _____ Phone _____

Institution _____ Driver's license (or other ID) number _____

****Parents/Guardians - Please share with your child the importance of the patron card and the responsibility that goes with having it.** The Library & Archives has an open access policy for all materials and information sources. This means that we do not restrict any item in our collections (unless dictated by the donor, state or federal law) or limit access to the Internet. Archival collections contain a variety of historical materials that reflect the attitudes, perspectives, beliefs, and behaviors of different times, individuals, and groups. The Rock and Roll Hall of Fame and Museum, Inc. does not endorse the views expressed in these collections, which may contain content offensive to users. It is a parent or guardian's right and responsibility to guide collection usage by a minor and ensure that all minors use the Library & Archives according to individual family beliefs.

May we tell others about your research?

☐ Yes

☐ No

May we tell others what materials you used?

☐ Yes

☐ No

How did you learn about the Rock and Roll Hall of Fame and Museum Library & Archives?

☐ Reference in published book, journal

☐ Brochure

☐ OCLC online catalog

☐ Teacher or professor

☐ Archivist or librarian

☐ Social media

☐ TV, radio, or newspaper

☐ Rock Hall Event

☐ Other _____

Acknowledgment of Legal Responsibility and Privacy Rights

By signing the Researcher Registration form, the Researcher warrants that he/she has read both sides of this form and agrees to use materials owned or provided by the Rock and Roll Hall of Fame and Museum, Inc. in a manner consistent with all applicable laws and the Library and Archives' policies regarding behavior, public computer use, and the use and handling of materials. The Researcher is solely responsible for all consequences of using such materials. The Researcher acknowledges he/she understands that libelous writings or publications, defamation, and invasion of privacy are actionable under law. The Researcher agrees to indemnify and hold harmless the University, its trustees, and its employees, against all suits, claims, actions, and associated expenses, arising out of his/her use of any University materials. The Researcher agrees to pay for any loss of or damage to library and archival materials. The Researcher understands he/she is responsible for notifying the Library and Archives in the case of loss or theft of the patron card, or changes to address or contact information. The Researcher acknowledges he/she understands that violation of the Library & Archives' policies or procedures, or refusing to comply with a reasonable request from staff, can result in the right to deny, suspend, or permanently revoke research privileges.

Patron Signature _____

Date _____

Parent/Guardian Signature (if patron is under the age of 18) _____

Date _____

Internal use only:

Photo ID checked ☐

Checked for CWRU Affiliate Record ☐

Staff Initials _____ Date _____

Patron record created/updated ☐

Patron card issued ☐

☐

☐ Yes ☐ No

By signing the Researcher Registration Form, you agree to abide by the policies of the Library and Archives and U.S. and state laws regarding personal privacy as they apply to use of our materials.



Archival collections contain materials that reflect the attitudes, perspectives, beliefs and behaviors of different times, individuals, and groups. It is a parent or guardian's right and responsibility to guide collection usage by minors according to individual family beliefs.



There are **8 networked computer** terminals and **3 audiovisual stations** available for patron use, as well as **Wi-fi** access in the Reading Room. The audiovisual stations are **not for personal use**.

Library staff are available to assist you with your research and answer any questions once you arrive.





The following items are allowed in the Reading Room:

- Sweaters and sweatshirts (indoor wear)
- Religious head coverings, small silk or other indoor scarves
- Pocket-size wallets
- Laptops
- Loose leaf paper, note cards

The following items are not allowed in the Reading Room and must be placed in a locker:

- Food, drink, candy, gum
- Coats, jackets, sweaters with full-length zippers, hats, scarves, other outerwear
- Purses, handbags, fanny packs, briefcases, suitcases, equipment bags, backpacks, boxes, other containers
- Scanners, cameras, tripods
- Envelopes, notebooks, binders, folders



Do bring a sweater or sweatshirt as you will not be able to wear your outer wear in the Reading Room under any circumstances, and it can be chilly from time to time.

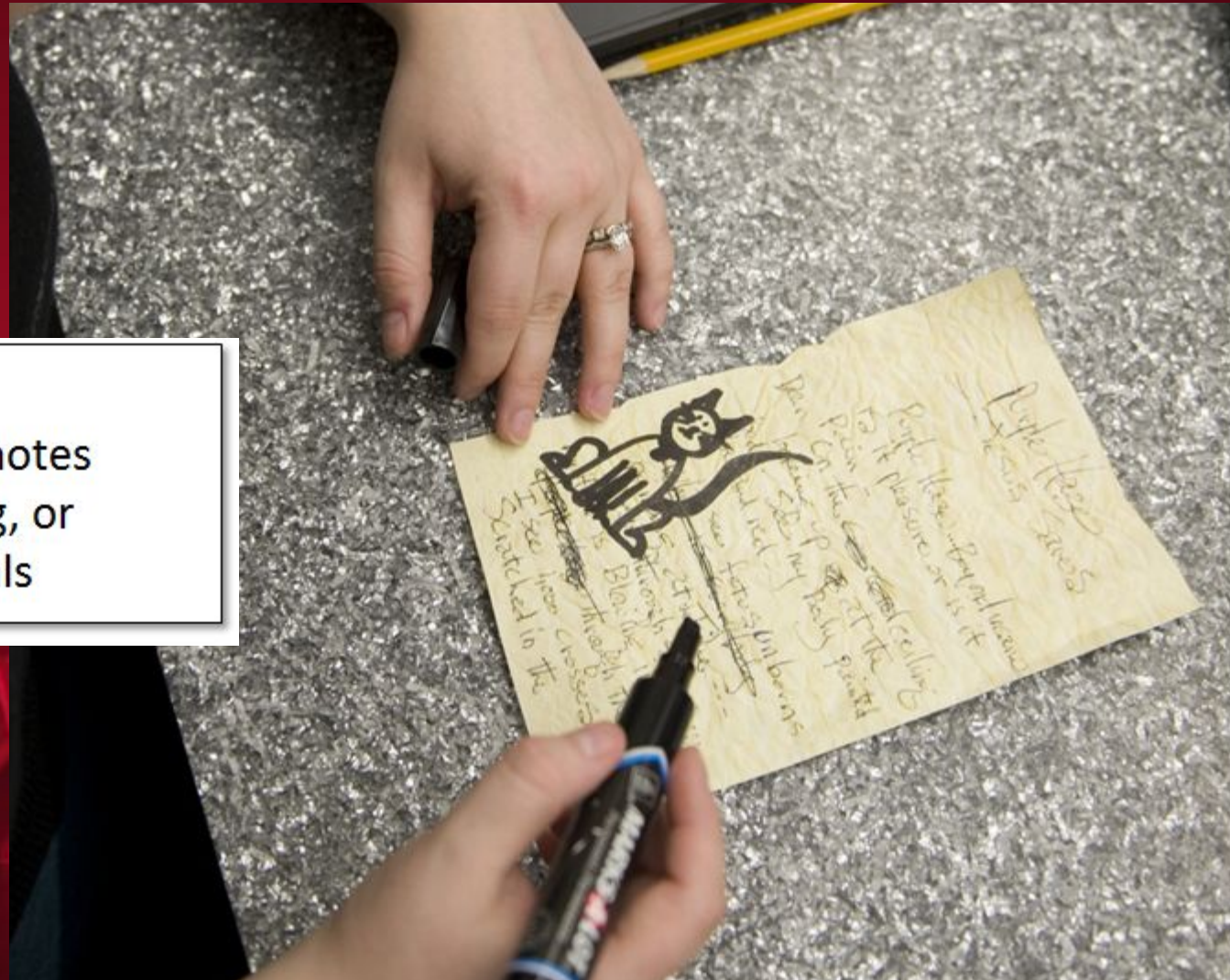




Allowed:
Pencils and mechanical
pencils

Not Allowed:

- Pens or Post-it notes
- Marking, folding, or altering materials



While you can bring your laptop into the Reading Room, you may not use your laptop to view or listen to content on our CDs or DVDs; our audiovisual stations are available for this purpose.



If you have not contacted us in advance to request archival materials, you must fill out a **Call-Slip** to request materials during your visit. *You may not request materials between 12-1:00 p.m. or after 3:00 p.m., so please plan accordingly.*

**Library and Archives
Call-Slip**



Patron Information
Name _____
Researcher ID No. _____
Date _____

Archival Material Requested
Collection No. _____
Collection Title _____
Box / Folder / Object Nos. _____

Library Material Requested
Call No. _____
Publication Title _____
Volume / Issue / Date _____

Is this material RESTRICTED? ☐
(Use Restrictions are noted in the online catalog record. Most archival audio and video have access restrictions.)

Staff Use Only
Location(s) _____
Pulled by _____ Date _____
Refilled by _____ Date _____

Notes

Print single-sided only

You are responsible for **safeguarding** the condition of materials that are brought to you in the Reading Room.



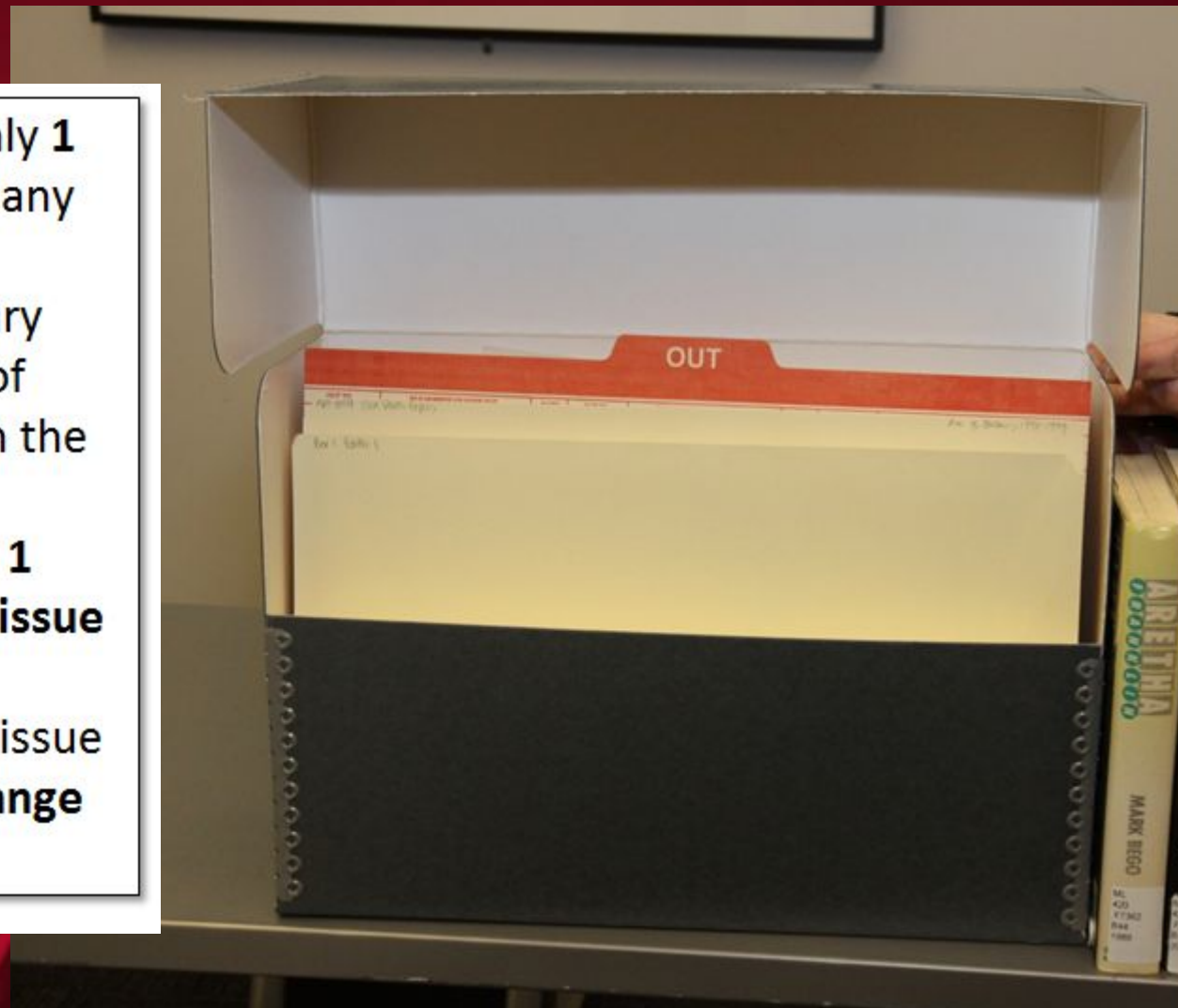


You may only handle materials with **clean, dry hands**.

White gloves are required when handling photographic materials. If you aren't given a pair, please request one.

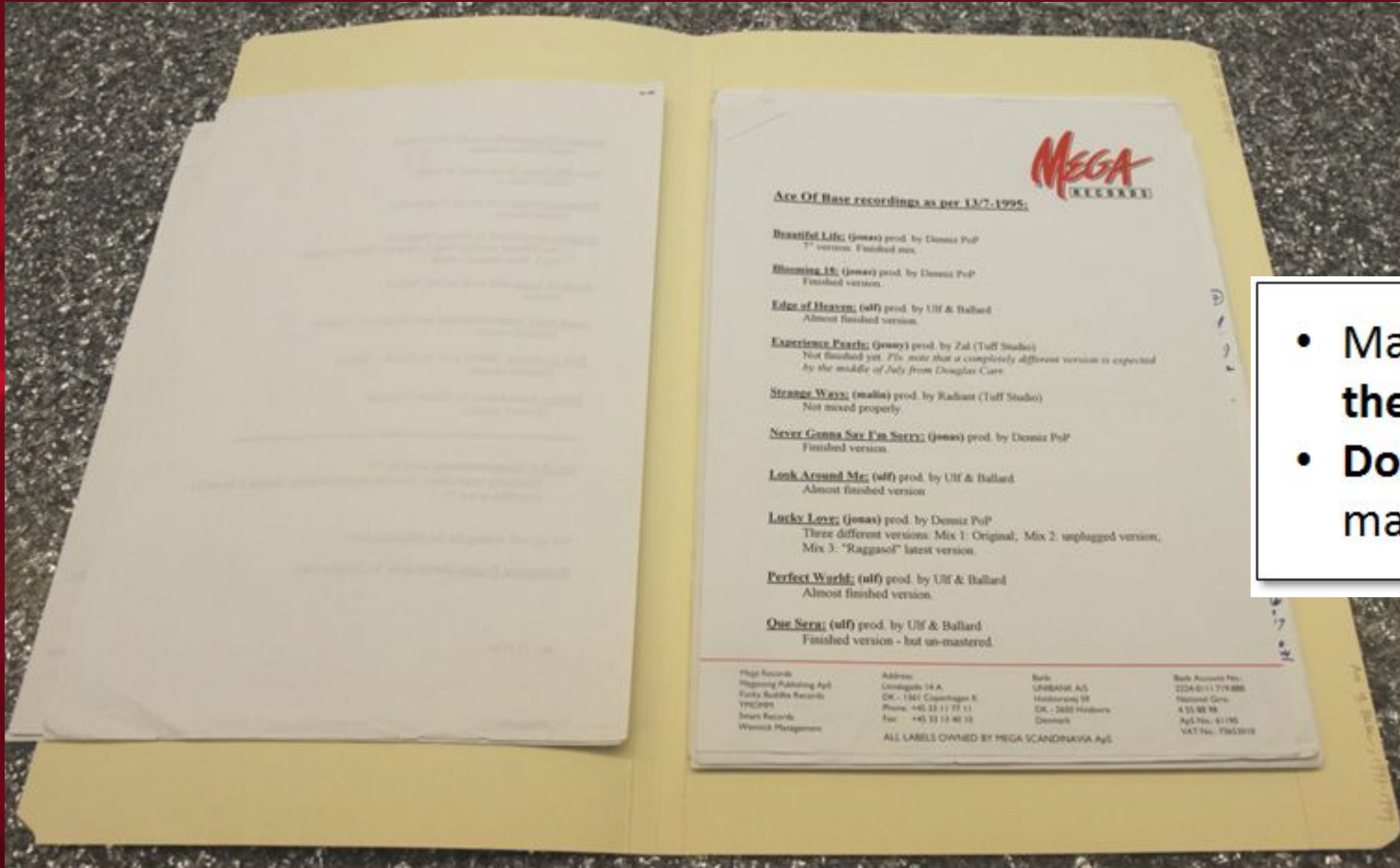


- You may check out only **1 box or publication** at any one time.
- **Do not block** the library staff member's view of your workstation with the box.
- You may remove only **1 folder or publication issue** from a box at a time.
- Replace the folder or issue in the box with an **orange OUT card**.



The folders in the box, and the materials in the folder, must be kept in the **same order** in which they were given to you.





- Materials should be **flat on the table** at all times.
- **Do not lean** on archival materials when writing.



If materials in a
box or folder appear
to be out of order,
missing, or damaged,
**immediately
alert staff!!**



You may not remove archival materials from the Reading Room under **any circumstances.**



Do not disturb other patrons in the Reading Room.

You may take notes, but you **cannot make copies, take photographs, or scan** archival materials, back issues of periodicals, or rare books.



Copy Slip # _____

**Library and Archives
Archives Reading Room
Copy Slip**



Patron Information (Needed on Copy Slip #1 only)

Name _____

Patron Card No. _____

Date _____

Request

ARC# _____ Box/Folder# _____

Object# _____ Total Pages/Minutes _____

Description _____

Publication Title _____ Page# _____

Description _____

Copy Type _____
(Codes: Photocopy = P, Digital Image=DI, Audio =A, Video =V)

Additional Information/Instructions _____

We require the following written citation:
[Item], [Collection Name], Library and Archives, Rock
and Roll Hall of Fame and Museum.

NOTE: Written permission from the Library and
Archives and the copyright holder is required prior to
any use of materials from the collections in excess of
"fair use," as described in Title 17 of the U.S. Code (for
example, posting on the World Wide Web, or any other
methods of publication). See the **Application for
Permission to Publish** for additional information.

- Staff can provide a **reasonable number** of copies, depending on the copyright and donor restrictions of the material and its condition.
- There is a **50-page daily limit**.
- Copies are generally **not available on the same day**.
- **Copy Slips** are provided to flag items you wish copied.



Library and Archives Copy Request Form

Reproductions of archival material may be requested by using this form in conjunction with Copy Slips. The Library and Archives reserves the right to refuse or limit copying because of the physical condition of the material, restrictions on the material, copyright laws, or otherwise at the discretion of the Library and Archives or the donor. Copying for other than scholarly purposes may also be limited at the discretion of the Library and Archives or the donor.

We allow only **20% of any manuscript or publication** to be copied without obtaining copyright permission. We will not copy an entire book, journal or magazine, manuscript box, or collection, nor substantial portions thereof. The Library and Archives furnishes copies of materials as an aid to private study, scholarship, and research, and are meant to supplement note taking, not to create a complete personal copy.

There is a **daily limit** on reproduction requests per user. See the Reproduction Fee Schedule for specifics. Keep these limits in mind when compiling your Copy Requests, as we will not reproduce more than this for you.

See the **Reproduction Fee Schedule** for costs associated with copies. For information on publishing materials in our collections, see the **Application for Permission to Publish**.

Notice: Warning Concerning Copyright Restrictions

The copyright law of the United States (Title 17, U. S. Code) governs the making of photocopies or other reproductions of copyrighted material. Under certain conditions specified in the law, libraries and archives are authorized to furnish a photocopy or other reproductions of copyrighted material. One of these specified conditions is that the photocopy or reproduction is not to be "used for any purpose other than private study, scholarship, or research." If a user makes a request for, or later uses, a photocopy or reproduction for purposes other than private study, scholarship or research, that user may be liable for copyright infringement. This institution reserves the right to refuse to accept a copy order if, in our judgment, fulfillment of the order would involve violation of the copyright law (provided that fulfillment of any order shall not be deemed to guarantee user's compliance with applicable law).


Instructions for Using the Copy Request Form and Copy Slips

1. **Do not remove items** from folders, or folders from boxes, or rearrange the contents of any box or folder! If the contents of a box or folder appear out of order, please bring it to the attention of Reading Room staff.
2. **Sequentially number, complete, and place a Copy Slip in front of each item you select for copying.** Copy Slips are available from Reading Room staff. Make sure the Copy Slip protrudes from the long side of the folder, leaving the material to be copied in its original place in the folder, and return the folder to its box. *Please note, the researcher is responsible for keeping track of the citation information for the requested materials.*
3. **Complete the information on this form for each Copy Slip.** Leave the last column ("Fees") blank.
4. **Researchers must pay for their copies before receiving them.** We accept cash, check, or credit card as payment. Checks must be made out to the "The Rock and Roll Hall of Fame and Museum, Inc." and the memo field should say "expense reimbursement." For credit cards, you will have to complete a form for our Accounts Payable Department to process the payment. This form is available

- The **Copy Request Form** is used in conjunction with **Copy Slips**.
- Staff will not copy more than **20%** of a publication or manuscript.
- The Copy Request Form must be **completed in full** by the researcher.



By signing the Copy Request Form, you agree to abide by the policies of the Library and Archives and U.S. law regarding copyright as it applies to our materials.

 **Library and Archives**
Application for Permission to Publish

Name of Applicant: _____

Applicant title: _____

Organization or agency (if applicable): _____

Type (circle): Commercial Non-profit (Tax ID # _____) Government Academic

Address: _____

City, State, Zip: _____ Fax: _____

Phone: _____

Email: _____

Material to Be Published (attach additional sheet if necessary):

Collection Name	Portion to be published (box/folder/object number, description)
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Requested format(s): _____

Other specifications: _____

Intended use of material: _____

Title of the work/description of use: _____

Author/curator/producer: _____

Publisher: _____

Address of publisher: _____

1

Last updated 9/24/2015 jat

See the **Application for Permission to Publish** for information on using archival materials in publications.

There are **reproduction fees** associated with low resolution copies for research use and high resolution copies for publication. See the **Reproduction Fee Schedule** for more information.



LIBRARY AND ARCHIVES
REPRODUCTION FEE SCHEDULE

	Access Copy Completed Copy Request Form required	High Quality Copy Approved Application for Permission to Publish required
Maximum Reproduction Order per Day	Scans - 25 Audio/video files - 5 Photocopies - 50	
Shipping	\$5.00	
Expedited Shipping	\$18.00	
Photocopies Reproduced in-house on blue paper with a watermark		
8 1/2" x 11"	\$0.25	
8 1/2" x 14"	\$0.40	
11" x 17"	TBD	
Photo Reproductions Outsourced; an estimate of fees will be provided to researcher for approval prior to completion		
Black-and-White or Color	TBD	
Image or Document File Access quality is a watermarked 150 DPI jpeg or optimized PDF. When the Application for Permission to Publish is approved, non-watermarked 300 DPI jpegs can be made available. Outsourcing is required for high quality images over 12" x 16". An estimate of fees will be provided to researcher for approval prior to completion		
Digitization (up to 12" x 16")	\$1.00 each	\$2.50 each [†]
Digital Photography (over 12" x 16")	\$0.50 each	TBD [†]
Born Digital or Pre-Digitized File	\$0.75 each	
Audio File Access quality is a 192 kbps mp3 file. When the Application for Permission to Publish is approved, higher quality audio can be made available: 44.1 kHz 16-bit 2-channel WAV file. Not all analog audio formats can be done in-house (see below). If outsourcing is required, an estimate of fees will be provided to researcher for approval prior to completion		
Digitization (in-house for audiocassettes, vinyl records, 1/4" reel tape)	\$30.00 each, up to 1 hour of content*	\$10.00 each, up to 10 minutes of content**
Digitization (outsourced for all other formats)	TBD	
Born Digital or Pre-Digitized File	\$10.00 each	
Video File Access quality is a watermarked H264 mp4 file. When the Application for Permission to Publish is approved, higher quality, non-watermarked footage can be made available: Apple Pro Res 422 MOV file. Not all analog video formats can be done in-house (see below). If outsourcing is required, an estimate of fees will be provided to researcher for approval prior to completion		
Digitization (in-house for VHS, Beta formats, 3/4" U-matic)	\$50.00 each, up to 1 hour of content*	\$20.00 each, up to 10 minutes of content**
Digitization (outsourced for all other formats)	TBD	
Born Digital or Pre-Digitized File	\$15.00 each	
Storage Media The size of most digital files requires saving to either an external hard drive (provided by the user), CD or DVD (available for purchase), or sharing files on Dropbox. If the file sizes are small enough, they will be emailed to the user upon receipt of payment. Files shared on Dropbox are available for 30 days. You will be charged in full for any files requested after the 30-day period.		
CD	\$0.35	
DVD	\$0.60	

*Assuming there are no conservation issues with the original format

[†]Other fees apply; see the Application for Permission to Publish

Last updated 3/31/16 jtl



The Rock and Roll Hall of Fame and Museum, Inc. - Library and Archives

Credit Card Authorization Form

PRINT & COMPLETE THIS AUTHORIZATION

Return Form to Accounting

All information will remain confidential

Name on Card: _____

Billing Address: _____

Email: _____

Credit Card Type: ☐ Amex ☐ Visa ☐ MasterCard ☐ Discover

Credit Card Number: _____

Expiration Date: _____

Security Code: _____ (last 3 digits on back of card; Amex - 4 digits on front of card)

Amount to Charge (copies): \$ _____ (USD)

Amount to Charge (shipping/postage): \$ _____ (USD)

Amount to Charge (other): \$ _____ (USD)

Total Amount of Transaction: \$ _____ (USD)

I authorize The Rock and Roll Hall of Fame and Museum, Inc. to charge the amount listed above to the credit card provided herein. I agree to pay for this purchase in accordance with the issuing bank cardholder agreement.

Signature: _____

Date: _____ Phone Number: _____

Print Name: _____

Return the completed and signed form to:

Barb Cunningham - Accounts Receivable Coordinator / (216) 515-1280, Fax: (216) 515-8418

The Rock & Roll Hall of Fame and Museum / bunningham@rockhall.org

Library and Archives fees can be paid by cash, check (made out to "Rock and Roll Hall of Fame and Museum, Inc."), or credit card. *You must fill out this form to pay by credit card.*

All archival materials must be returned to the staff member on duty when you are finished using them or **by 4:30 p.m.**, whichever comes first.





The staff member on duty will need to assess that **nothing is missing or damaged** before you leave, and discuss any additional services you may require.

Thank you for viewing the Library and Archives Orientation!

Please let the staff member on duty know you have completed the presentation, so that he or she can update your patron record. If you have any questions regarding the rules you have just seen, please let us know. If you need a reminder while you work, these rules can also be found at the end of each table in the Reading Room.

CONGRATULATIONS

You are now ready to use
the collections of the
Rock and Roll Hall of Fame + Museum!

**Library
&
Archives**

